



HOTEL SAKAKAWA APRIL 15-17, 2025

Welcome to Togo



**INTERNATIONAL WORKSHOP FOR
PROGRAM MANAGERS AND
PARTNERS IN NEGLECTED
TROPICAL DISEASES**



General, administrative and safety information and other arrangements for your stay in TOGO

Date & Place

- ✚ Hôtel SARAOKAWA on the seafront in Lomé, the capital of Togo
- ✚ April 15 to 17, 2025

Visa and travel

- ✚ All visa applications **MUST** be made online at <https://voyage.gouv.tg/myspace/travel?wish=visa> at least **7 days** before your arrival in Togo. **The issuance of entry visas to Togo in "EXPRESS mode" is suspended.**
- ✚ Make sure you receive an electronic visa confirmation code before departure.
- ✚ The visa fee is €35. The visa granted online 48h will be stamped on arrival at the airport
- ✚ Persons with a United Nations Laissez-Passer (UNLP) and ECOWAS citizens are exempt from the visa requirement
- ✚ Regardless of nationality, all travelers must comply with immigration formalities. When filling in the online immigration form, a QR code is generated. **This QR code must be presented to immigration upon disembarkation, along with the passport.**



Hostin

- ✚ Accommodation will be at the SARA KAWA Hotel: each participant is responsible for covering their hotel expenses, except for those sponsored by WHO, whose accommodation costs have been deducted in advance.
- ✚ **The negotiated price is 73000 FCFA (or 115USD/night).**
- ✚ A preferential rate has been offered, but only for a limited number of participants. We encourage participants to contact the hotel directly for their reservation while keeping **Ms. Essi E. Nathalie ADJOGOU DOMINGO** (adjogoue@who.int) and Ms. Miena Mikayoulou (mikayouloum@who.int) in copy.
- ✚ Hotel Sarakawa reservation:
 - E-mail : reservation@sarakawa-hotel.com
 - Tel: +228 98 60 98 18; +228 222 71 47 91.
 - Code to obtain preferential rates : REUNION ESPEN OMS
 - Payment methods: credit cards (Visa and Mastercard) or cash.
- ✚ Round-trip airport transfers to the hotel will be provided by the hotel shuttle. Please share your flight details in a timely manner with the following contacts: attiogbeg@who.int ; matuturuj@who.int; mikayouloum@who.int.

Support

- ✚ Togo's currency is the CFA Franc (XOF) convertible at the rate of **1 USD= 634.081** (United Nations rate).
- ✚ No per diem paid in Lomé

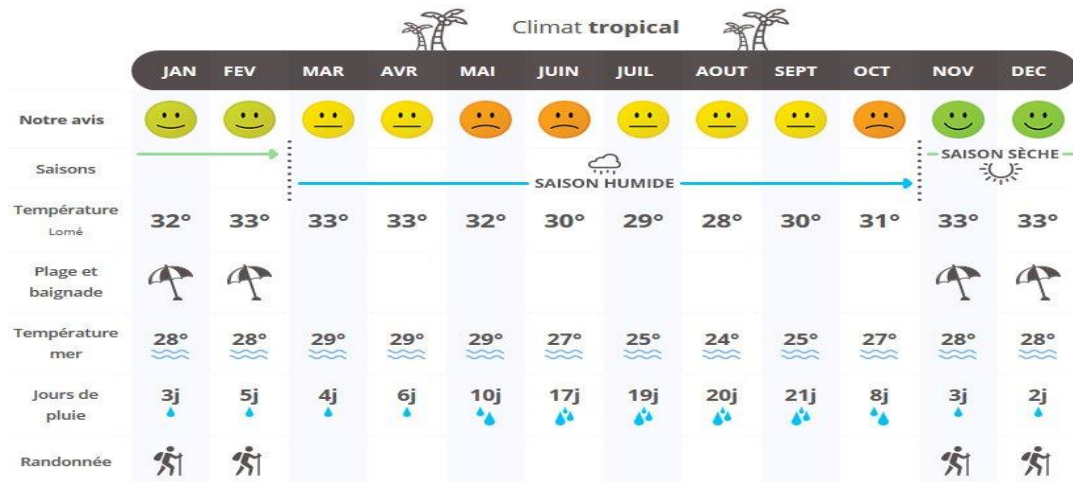


- ✚ 10% of the Per diem will be deducted from the basic TR for lunch
- ✚ No daily allowance will be paid in Lomé.

We recommend that participants collect their daily allowance before traveling, or make sure they have sufficient provisions.

Climate

- ✚ The generally pleasant warm tropical climate



- ✚ More information at <http://www.weather.com>

Useful numbers

- ✚ Police rescue: 171 or 117
- ✚ Gendarmerie: 172
- ✚ Fire department: 118
- ✚ More information at <http://www.togo-tourisme.com/>



+ Useful contacts

+ WHO Togo office

- Dr DIALLO Amadou Bailo ; WRai; Tel :+ 22879325853;
dialloa@who.int
- Ms MATUTURU Josiane (Operation Officer):+228 99 68
83 83matuturuj@who.int
- Dr KAAGA Laconi : +228 90 34 12 34 ; kaagay@who.int
- Dr KOUDEMA Winiga:+ 228 90 14 65 59;
koudemaw@who.int
- ADJOGOU D. Essi: +228 90 29 49 37;
adjogoue@who.int

+ UNDSS

- Col. Ajibi Emile, +228 90 04 37 emile.ajibi@un.org

+ Logistics, travel and protocol

- M. ATTIOGBE Kofi; Tel : +228 96 47 43 94 ;
attiogbeg@who.int

+ Medical emergencies

- Polyclinique St Joseph: +228 22 26 72 32 / 22 26 94
42
- Clinique BIASA: +228 22 21 11 37 / 22 21 11 60
- NIFA Dental Clinic: +228 90 04 51 70
- Autel d'Elie clinic: +228 22 22 63 13 / 99 42 54 42
- CHU SO: +228 22 21 25 01 / 22 21 38 96
- CHU CAMPUS: +228 22 25 72 39

+ Psychological and medical guidance

- Dr ALASSANI Issifou, PRSEAH Focal Point ; Tel :+ 228 91
86 55 27 ;

